



**Minutes of the Policy and Resources Committee meeting held on  
Monday 10 June 2024 at the Sedgwick Room, Dent**

Present: Andrew Povey (Chair), Jocelyn Manners-Armstrong, Laura Thornley, Michael Akrigg

*To be presented at the Policy and Resources Committee meeting on Monday 23 September 2024*

<b>PR322</b>	<b>/24</b>	<b>Election of Chair:</b> Cllr. Povey was nominated by Cllr. Thornley and seconded by Cllr. Akrigg and unanimously elected Chair of the committee for 2024-2025.	
<b>PR323</b>	<b>/24</b>	<b>Apologies for absence:</b> <b>RESOLVED</b> to accept apologies from Cllr. Mitchell.	
<b>PR324</b>	<b>/24</b>	<b>Declarations of Interest:</b> There were no interests to declare.	
<b>PR325</b>	<b>/24</b>	<b>Minutes of the last meeting:</b> <b>RESOLVED</b> that the minutes of the meeting on Monday 15 April 2024 were agreed as a correct record and a copy was signed by the Chair.	
<b>PR326</b>	<b>/24</b>	<b>Public Forum:</b> There were no items presented by members of the public.	
<b>PR327</b>	<b>/24</b>	<b>Actions from last meeting:</b> It was noted that Alan Hulme had not replied regarding shared costs for drainage work and an email should be sent (copy to YDNPA solicitor) to chase this up. The delineation of car park bays had still not been resolved and it was suggested that Andrew Allan could be approached to 3D print something that could work.	
<b>PR328</b>	<b>/24</b>	<b>Car Park Surface:</b> Will Ellison had now quoted for timber edgings and the committee <b>RESOLVED</b> to ask Will to proceed and also to fill in the pothole that had appeared on the car park.	
<b>PR329</b>	<b>/24</b>	<b>Sedgwick Fountain:</b> The Clerk had not yet managed to speak to a local plumber regarding renewing the pipework etc. and this was left to the clerk to chase up.	
<b>PR330</b>	<b>/24</b>	<b>Policy Reviews:</b> The clerk noted that the new financial regulations had now been released by NALC and that a copy of these would be available at the next meeting for approval. It was suggested that a new Risk Management Policy should also be brought to the next meeting. A number of changes to the policies were noted and these will all be amended before the next meeting. It was <b>RESOLVED</b> to recommend the following policies for approval unchanged: Code of Conduct Equality, Diversity and Inclusion Policy Health & Safety policy Scheme of Delegation Staff Appraisal Policy Training and Development Policy	

Chairperson:.....

Date:.....



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<b>PR331</b>	<b>/24</b>	<b>Asset Register Review:</b> The Asset Register was reviewed and it was noted that the Milkstand in Gawthrop and the land at Beech Hill should be added. It was also noted that the Clerk should speak to Alan Hulme at YDNPA about adding the Car Park.	
<b>PR332</b>	<b>/24</b>	<b>Budget Update:</b> The Clerk presented an overview of the budget position at 31 May 2024. It was noted that the reserves for Sun Inn Project, Beech Hill Project and Parish Plan should be under Earmarked Reserves.	
<b>PR333</b>	<b>/24</b>	<b>Car Park Improvement Project:</b> The project had now been completed with the exception of marking the bays. A final claim has been made on the grant from YDNPA.	
<b>PR334</b>	<b>/24</b>	<b>Drainage Issues:</b> There have been no further issues and this will continue to be monitored.	
<b>PR335</b>	<b>/24</b>	<b>Exceptional items:</b> It was noted that Westmorland and Furness Council have sprayed verges adjacent to Church Bridge. It was <b>RESOLVED</b> to notify YDNPA of this.	
<b>PR336</b>	<b>/24</b>	<b>Date of next meeting:</b> <b>RESOLVED</b> that the next meeting will be on Monday 23 September 2024 at 7.30pm in The Sedgwick Room, Dent.  Meeting closed at 20.45	

**Action List**

Ask Will to start car park job	ST
Add Milkstand and Beech Hill to Asset Register	ST
Speak to Gary Sedgwick about Fountain	ST
Speak to Andrew Allan about 3D printed bay markers	ST
Chase Alan Hulme	ST
Look into contactless payments	ST
Amend policies as discussed	ST
Advise YDNPA about verge spraying	ST

Chairperson:.....

Date:.....