



**Minutes of the Policy and Resources Committee meeting held on
Monday 04 December 2023 at the Sedgwick Room, Dent**

Present: Andrew Povey (Chair), Michael Akrigg, Jocelyn Manners-
Armstrong, Laura Thornley, Ian Mitchell

To be presented at the Policy and Resources Committee meeting on Monday 05 February 2024

PR276	/23	Election of Chair: Following the resignation of Cllr Les Howes, it was necessary to elect a new chair to the committee. Cllr Povey was nominated and was elected unanimously.	
PR277	/23	Apologies for absence: There were no apologies to be declared.	
PR278	/23	Declarations of Interest: Cllr. Mitchell declared a pecuniary interest in relation to his contract for the car park.	
PR279	/23	Minutes of the last meeting: Noted that the minutes should be amended to show that some draft figures had been put in the budget at the last meeting. RESOLVED that the minutes of the meeting on Monday 02 October 2023 could be signed once the above amendments had been made.	
PR280	/23	Public Forum: There were no items presented by members of the public.	
PR281	/23	Car Park Surface: No quote had been received from Will Ellison who had run out of time before going on holiday. The idea to remove blocks from behind the recycling area to place next to the fence was feasible however and the Clerk will discuss with Will on his return.	
PR282	/23	Ticket Machine Maintenance: An email had been sent to Ian Carter of Flowbird advising that while the council accepted the offer of six months free maintenance, this did not go far enough and the council was unhappy with the general performance of the machine. No response had yet been received. RESOLVED to chase up this email and await a response.	
PR283	/23	Clerk Appraisal and Pay Review: It was RESOLVED that following the appraisal process the Clerk's salary should remain at SCP 29 for the coming 12 months.	
PR284	/23	Equality, Diversity and Inclusion Policy: It was noted that the policy should be amended to cover members as well as employees. Also noted that there was an error in the policy with the word diversion inserted instead of diversity. Clerk to make the amendments and bring the policy back to the next meeting.	
PR285	/23	Meeting Calendar 2024-2025: The Clerk presented a draft calendar for 2024-2025 and it was RESOLVED to approve this.	
PR286	/23	Budget Monitoring Q2 2023-2024: The Clerk presented the Budget Monitoring Report and it was RESOLVED that B4RN should be removed from Consumables header and given a new header of its own.	

Chairperson:.....

Date:.....



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		The electricity costs were questioned as they seemed very low and the Clerk advised that this was the result of reduced costs since the switch to Npower. RESOLVED to approve the report with the amendments above.	
PR287	/23	Budget 2024-2025: Lengthy discussions took place regarding the budget and it was RESOLVED that new lines should be added for Bonfire and Fireworks, Sun Inn Project, Beech Hill Project and Parish Plan and that Miscellaneous Income and Payments should be removed. It was RESOLVED that the council required a precept of £27,280.00 for 2024-2025 and this would be the request that the Clerk will make in January. It was discussed that the council might consider installing a card machine for donations in relation to the toilets and that a possible fault with the EV Chargers should be investigated along with trying to renegotiate the costs of card processing with no fee per transaction.	
PR288	/23	Grants 2023-2024: RESOLVED that adverts should be placed in noticeboards, on the website and on Facebook as soon as possible with a closing date of Friday 22 December at Noon.	
PR289	/23	Car Park Improvement Project: A new draft of the information had not yet arrived but would be forwarded to the members as soon as possible. Another possible solution to the marking of bays was to be trialled as soon as the weather changed.	
PR290	/23	Drainage Issues: Noted that work had not yet commenced and the Clerk should chase up a start date from the contractors.	
PR291	/23	Date of next meeting: RESOLVED that the next meeting will be on Monday 05 February 2024 at 7.30pm in The Sedgwick Room, Dent. Meeting closed at 22.00	

Action List

Ask Graham Bradley to complete drainage work ASAP	ST
Amend Equality, Diversity and Inclusion Policy	ST
Chase up response from Flowbird regarding outstanding issues	ST
Speak to Will Ellison	ST
Make amendments to budget and request precept	ST

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Advertise grants	ST
Chase up start date for work on drains	ST
Try new solution to marking of bays	ST

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