



Clerk: Scott Thornley
2 Mill Hill, Main Street, Dent, LA10 5QL
Email: clerk@dentwithcowgillpc.co.uk
Tel: 07368 455353

28 November 2023

Councillors are summoned and members of the public invited to attend the Ordinary Meeting of Dent with Cowgill Parish Council Policy and Resources Committee to be held on Monday 04 December 2023 to commence at 7.30pm in the Sedgwick Room, Dent.

Members of the public who wish to raise questions in the public forum are required to send those questions in writing to the Clerk, to be received by 5pm on the Friday prior to the meeting.

Scott Thornley, Parish Clerk

1. **Election of Chair:** To receive nominations and elect a Chair
2. **Apologies for absence:** To receive and record with reason, any apologies for absence.
3. **Declarations of Interest:** Members must declare any interest they have in agenda items.
4. **Minutes of the meeting on Monday 02 October 2023:** To receive the minutes of the meeting on Monday 02 October 2023.
5. **Public Forum:** To allow members of the public to raise questions. This session is scheduled to last 15 minutes, at the discretion of the Chair. Items raised which require a decision will appear on the agenda for the next meeting, unless it is a simple matter which can be dealt with immediately. Members of the public are invited to speak for a maximum of 3 minutes each.
Members of the public will not be permitted to address the Committee Members unless invited to do so by the Chair, either before or after the Public Forum.

Items for decision

6. **Car Park Surface:** To discuss the area with no grasscrete blocks
7. **Ticket Machine Maintenance:** To discuss renewal of the maintenance contract
8. **Clerk Appraisal and Pay Review:** To receive the completed appraisal and review the Clerk's salary
9. **Equity, Diversity and Inclusion Policy:** To receive the policy and agree to approve
10. **Meeting Calendar 2024-2025:** To receive a draft calendar of meetings for 2024-2025
11. **Budget Monitoring Q2 2023/2024:** To receive the budget monitoring report for Q2
12. **Budget 2024-2025:** To continue discussions and finalise the budget for 2024-2025
13. **Grants 2024:** To set a budget and agree advertising

Items to note

14. **Car Park Improvement Project:** To update on the progress of the project
15. **Drainage Issues:** To update on progress
16. **Date of Next Meeting:** To agree the next meeting date of Monday 05 February 2024, commencing at 7.30 pm in The Sedgwick Room, Dent.