



**Minutes of the Policy and Resources Committee meeting held on
Monday 02 October 2023 at the Sedgwick Room, Dent**

Present: Les Howes (Chair), Michael Akrigg, Jocelyn Manners-Armstrong,
Laura Thornley

To be presented at the Policy and Resources Committee meeting on Monday 13 November 2023

PR252	/23	Apologies for absence: There were no apologies to be declared.	
PR253	/23	Declarations of Interest: There were no declarations to declare.	
PR254	/23	Minutes of the last meeting: RESOLVED that the minutes of the meeting on Wednesday 23 August 2023 were a correct record and a copy was signed by the Chair.	
PR255	/23	Public Forum: There were no items presented by members of the public.	
PR256	/23	Committee Membership: The membership of all committees was reviewed and it was RESOLVED that Cllrs. Povey and Mitchell be appointed to the Policy and Resources Committee, Cllr. Povey also be appointed to the Amenities and Environment Committee and Cllr. Thornley be appointed to the Playing Field Committee.	
PR257	/23	Drainage Issues: One tender had been received for this work. Due to the timely manner in which this work needed to be completed it was RESOLVED that the work should be awarded to Graham Bradley and Gary Sedgwick. Work to commence ASAP.	
PR258	/23	Policy Reviews: The revised policies were presented to the committee and it was RESOLVED that the following changes should be made: Training and Development policy – A line should be added to say there will be a designated councillor to ensure new members receive proper training. Once this is added the policy can be adopted. Equality policy – RESOLVED to add a statement to say that the council will go above and beyond its legal requirements and will use best endeavours to ensure equality, diversity and inclusion in everything we do. Once added the policy can be adopted.	
PR259	/23	Car Park Surface: The area of the surface closest to the fence was missing some grasscrete blocks and needed attention. The committee would like to know how many grasscrete blocks are left from the recent refurbishment and how many would need to be purchased. The Clerk will check with Will Ellison. It was also noted that the track down to the Water Treatment works was in need of some maintenance. The Clerk will contact United utilities.	
PR260	/23	Ticket Machine Maintenance: An offer of six months free maintenance contract had been received from Flowbird. It was RESOLVED to accept the offer but to advise	

Chairperson:.....

Date:.....



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		Flowbird that this did not cover all of the councils losses. It should be pointed out that the council is not happy with the performance of the machine and is considering alternatives as it has had an impact on our budget.	
PR261	/23	Clerk Appraisal and Pay Review: It was RESOLVED that the Clerks Appraisal will take place at 2pm on Thursday 19 October.	
PR262	/23	Budget 2024-2025: Preliminary discussions regarding the budget took place and it was RESOLVED headers should be included for Sun Inn and Beech Hill Projects. The Clerk was asked to provide analysis of the EV Charger Income and to fill in lines of the budget that can be predicted. RESOLVED that further discussion be deferred until the next meeting.	
PR263	/23	Car Park Improvement Project: A new draft of the information boards had been received and it was RESOLVED to ask Clare Tyas if illustrations she had done previously of the Memorial Hall and Fountain could be used on the boards.	
PR264	/23	Date of next meeting: RESOLVED that the next meeting will be on Monday 13 November 2023 at 7.30pm in The Sedgwick Room, Dent. Meeting closed at 20.55	

Action List

Ask Graham Bradley to complete drainage work ASAP	ST
Amend policies	ST
Write to Flowbird regarding outstanding issues	ST
Spek to Will Ellison	ST
Provide new draft budget	ST

Chairperson:.....

Date:.....