



**Minutes of the Policy and Resources Committee meeting held on  
Wednesday 23 August 2023 at the Sedgwick Room, Dent**

Present: Les Howes (Chair), Michael Akrigg, Jocelyn Manners-Armstrong,  
Laura Thornley

*To be presented at the Policy and Resources Committee meeting on Monday 02 October 2023*

PR252	/23	<b>Apologies for absence:</b> There were no apologies to be declared.	
PR253	/23	<b>Declarations of Interest:</b> There were no declarations to declare.	
PR254	/23	<b>Minutes of the last meeting:</b> <b>RESOLVED</b> that the minutes of the meeting on Monday 24 July 2023 were a correct record and a copy was signed by the Chair.	
PR255	/23	<b>Public Forum:</b> There were no items presented by members of the public.	
PR256	/23	<b>Drainage Issues:</b> Following the survey conducted by South Lakes Drain Jetting, it was discovered that the underground drains were in a bad condition and would need replacing. The suggested solution is to install new toilet pans with side outlets and run new plastic pipes from the ladies, through the disabled toilet and then outside of the building to the manhole. This was considered a much cheaper and simpler solution than digging up the old drains. It was <b>RESOLVED</b> that the Clerk will obtain three quotations for the work as soon as possible.	
PR257	/23	<b>Policy Reviews:</b> The Clerk had not had time to make the amendments to the policies discussed at the last meeting due to other commitments and holiday. It was <b>RESOLVED</b> to defer this item to the next meeting.	
PR258	/23	<b>Car Park Surface:</b> The area of the surface closest to the fence was missing some grasscrete blocks and needed attention. It had been suggested that gravel with grass seed would do the same job and look similar. It was suggested that some kind of retention for the gravel would be required. <b>RESOLVED</b> that the Clerk should make enquiries of YDNPA before taking any further action.	
PR259	/23	<b>Ticket Machine Maintenance:</b> A renewal quote had been received for the maintenance contract on the ticket machine. Since the claim for loss of income caused by the last outage had not yet been resolved, it was suggested that we should not enter into a further contract until this had been resolved. It was <b>RESOLVED</b> to write to Flowbird expressing the councils dissatisfaction at the level of service that had been received, pointing out that the machine was only 2 years old and was not a heavily used machine. There had been four faults in the last 12 months which was not acceptable.	
PR260	/23	<b>Clerk Appraisal and Pay Review:</b> It was <b>RESOLVED</b> to appoint Cllrs. Howes and Manners-Armstrong to conduct the appraisal with Cllr. Akrigg in reserve to learn the process.	

Chairperson:.....

Date:.....



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PR261	/23	<p><b>Car Park Improvement Project:</b>          Since matt Kaunz had been unavailable during August, no further progress had been made with the information boards.          Delineation of parking bays had not progressed either due to the Clerk's holiday. It was suggested that slip road markers could be a possibility if the timber solution did not work.</p>	
PR262	/23	<p><b>Date of next meeting:</b>  <b>RESOLVED</b> that the next meeting will be on Monday 02 October 2023 at 7.30pm in The Sedgwick Room, Dent.</p> <p>Meeting closed at 20.10</p>	

**Action List**

Obtain three quotes for drain installation	ST
Speak to Steve Hastie re area with no grasscrete	ST
Write to Flowbird regarding outstanding issues	ST

Chairperson:.....

Date:.....