



**Minutes of the Policy and Resources Committee meeting held on  
Monday 17 April 2023 at the Sedgwick Room, Dent**

Present: Michael Akrigg, Jocelyn Manners-Armstrong, Laura Thornley

*To be presented at the Policy and Resources Committee meeting on Monday 05 June 2023*

PR220	/23	<b>Election of Chair:</b> Cllr Howes was nominated by Cllr Thornley, Seconded by Cllr. Manners-Armstrong and was duly elected as Chair.	
PR221	/23	<b>Apologies for absence:</b> There were no apologies to be declared.	
PR222	/23	<b>Declarations of Interest:</b> There were no declarations to declare.	
PR223	/23	<b>Minutes of the last meeting:</b> <b>RESOLVED</b> that the minutes of the meeting on Monday 13 February 2023 were a correct record and a copy was signed by the Chair.	
PR224	/23	<b>Public Forum:</b> There were no items presented by members of the public.	
PR225	/23	<b>Car Park and Cleaning Contract:</b> The tender document was presented to the meeting for approval along with the poster advertising the tender process. It was noted that the point about Litter Picking should be pointed out to the current contractor as this was becoming a problem. It was <b>RESOLVED</b> that the tender document be approved and that the advertisement should be put out ASAP. It was noted that the defibrillator at Deepdale was not accessible during a recent incident and that this should be followed up with the First Responder team.	
PR226	/23	<b>EV Charger Tariff:</b> The new offer from British Gas was presented to the committee, and it was noted that the new prices were extremely high. It was <b>RESOLVED</b> that we should shop around for a better deal. It was also noted that while the contract was first started in May, the meter was not installed until October and so the contract should run until then.	
PR227	/23	<b>Drainage Issues:</b> The Clerk advised that a drainage company had been out and had put a camera down the drain and found no major defects that would cause the problems that were being experienced. It was suggested that we speak to Gary Sedgwick to ensure that enough water is being flushed. It was <b>RESOLVED</b> that the cleaning contractor should not clear the blockage if it happens again so that a drain company can be called out to examine the issue. Noted that the report from the Drain Doctor had not yet been received and the clerk will chase this up. Also noted that this may be covered under our insurance policy and the clerk will check this and whether they have a recommended contractor.	

Chairperson:.....

Date:.....



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<b>PR228</b>	<b>/23</b>	<p><b>Car Park Improvement Project:</b> A full proof of the information boards is still awaited before they can go to print. It was noted that the Shop on the Green should be removed from the map. <b>RESOLVED</b> that the signs at the entrance should be replaced with “Pay and Display” signs. Noted that the timber and paint for the bay marking were with the Clerk who would arrange to install them ASAP as a test. The “gap” at the West end of the middle row needs to be marked out urgently. The only other outstanding part of the project is the Wildflower Meadow. Clerk to speak to school and WI about this. The Clerk noted the recent issues with the ticket machine and the poor service from Flowbird over Easter. Despite Flowbird stating that they do not work weekends, the contract states that there is an Emergency Call Out fee for weekends. Clerk to enquire whether there is a different contract which covers weekend callouts. Clerk to send a copy of the contract to Cllr. Howes. It was suggested that the contract should be questioned as there are no agreed times stated and there is no statement regarding consequential loss. Clerk to write letter to Flowbird and send by email.</p>	
<b>PR229</b>	<b>/23</b>	<p><b>Budget Monitoring Q4 2022-2023:</b> The budget monitoring sheet had been shared prior to the meeting and was presented by the Clerk. It was noted that the Bonfire and Fireworks should be kept under review. It was suggested to add a reserve for staff cover. <b>RESOLVED</b> to approve the report.</p>	
<b>PR230</b>	<b>/23</b>	<p><b>Date of next meeting:</b> <b>RESOLVED</b> that the next meeting will be on Monday 05 June 2023 at 7.30pm in The Sedgwick Room, Dent.</p> <p>Meeting closed at 20.20</p>	

**Action List**

Advertise car park contract tender	ST
Speak to First Responders re defib.	ST
Shop around for new electricity deal	ST
Chase up report from Drain Doctor	ST

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Chase up Information Boards	ST
Put out collection pots for Bonfire and Fireworks	ST

Chairperson:.....

Date:.....