



Clerk's Report

09 January 2023

No	ITEM	INFORMATION	ACTION
1	Bench at Reading Room	I am awaiting confirmation from the Reading Room Committee that they are happy for the bench to be placed outside.	For Info
2	OZEV Grant	I have now completed the grant claim form and monitoring report and this has been submitted to OZEV. I am told that there is usually a two week delay before receiving payment.	For Info
3	EV Chargers	I have made enquiries regarding changing the sensor to a PIR so that the lights are only activated as a car approaches. I am also chasing up the installation of the EV Parking only signage.	For Info
4	SDF Grant	I have made an interim claim of £7,500 against the SDF grant awarded for the Car Park Improvement Project. This will hopefully be paid by mid January.	For Info
5	Planning Enforcement	I am now keeping a log of Planning Enforcement Issues which is being updated regularly and can be found on the Google Drive.	For Info
6	Footway Lighting	All 4 of the modern style lights have now been installed (Meadowside, Belle Burrow's, Ken McClurg's and Rowel House). There is an issue with the live feed from inside Rowel House so this one is not yet operational. The heritage style light has also been installed at Dragon Croft although I think it needs to protrude more towards the road and I will arrange this with Ian Hutt. The second heritage light will be installed at Church Gate Cottage once an issue with the size of the bracket has been rectified.	For Info
7	Car Park Entrance	Two kerb stones have come loose at the entrance to the car park and I have asked Will Ellison to secure these as soon as possible. I have tried to negotiate a contribution of 50% from YDNPA as has been the norm in the past but this has not been granted.	For Info
8	Grass Cutting	The grass cutting contract for the Car Park and Playing Field are up for renewal and I am writing a new tender document that is more detailed to avoid some recent issues being replicated in future.	For Info
9	Car Park Improvement Project	As you will have seen, the lines have been repainted, a fence has gone up around the recycling area and the new perimeter fence has been erected. I am still awaiting contact from Matt Kaunz regarding the new information boards, however, it looks like we will have to find an alternative source for the map as there has been no contact from Clare Tyas. I have still not found a suitable solution for the marking of bays, and this, along with the wildflower area, information boards and new signage remain the only parts of the project that are not complete.	For Info



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10	Highways	Ian Mitchell, Emma Richardson and I met with Karl Melville on 18 November and discussed various issues that had not yet been completed including Ewegales and Barth Bridge and numerous sites with potholes and blocked culverts. Karl suggested that it might be best to get an operations team of managers to come out and do a site visit with a team of engineers behind them to carry out the repairs as we come across them. Date to be arranged.	For Info
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