



# Clerk's Report

## 04 July 2022

No	ITEM	INFORMATION	ACTION
1	<b>External Audit</b>	All of the paperwork has been sent to the External Auditor before the deadline for submission.	<b>For Info</b>
2	<b>Waterplus</b>	We have once again been hit by a large water bill. I have checked the meter and it would seem that the estimates Waterplus have been using have been too low. Waterplus now have an actual read which I have verified. I suggest that the meter is read once per month and submitted to Waterplus to avoid this situation.	<b>For Info</b>
3	<b>EV Chargers</b>	I am still awaiting a date for the installation of the meter. The earliest date that British Gas agents have been able to provide is in October, however they have advised they will give us a cancellation if one comes up. As they were the only company willing to proceed with this, we really have no choice. I have enlisted the help of Utility Aid who work with NALC to see if they can do any better and am awaiting the results of their assessment.	<b>For Info</b>
4	<b>Charge My Street</b>	Charge My Street have not responded to the letter that was sent within the timescale allowed. We will now need to decide what action to take regarding this and I will add this to the Policy and Resources Agenda on 01 August, although this may need to be moved up so that we can proceed with the final aspects of the improvement project.	<b>For Info</b>
5	<b>Electricity</b>	We have not received any bills from Npower since March and I have been querying this with them but do not have a resolution as yet.	<b>For Info</b>
6	<b>Footway Lighting and Defibrillator</b>	I have now had delivery of the defibrillator and cabinet for the phone box in Deepdale as well as delivery of the new Footway Lights (non-heritage style). I have spoken to Ian Hutt and he will be installing them all week commencing 18 July.	<b>For Info</b>
7	<b>Sepia Barn</b>	The case was heard on Monday 27 June 2022 and the judge ordered Mr French to pay all of the outstanding invoices relating to the access through the car park wall plus court costs. A total of £2136.00. Unfortunately, the judge decided that there was insufficient evidence to support the claim for reimbursement of the Footway Light install and that part of the claim was dismissed as was Mr. French's counterclaim. Mr. French has now written to the council to try to push for a Party Wall Agreement regarding the light and I am currently looking into this.	<b>For Info</b>
8	<b>Winter Signage at Deepdale</b>	I met with Helen Karaaslan and Emma Ukaogu from Cumbria Highways on site. We explored alternative sitings for the signage but Helen explained that due to regulations on signs none of these were feasible. Helen is to send me plans for two smaller signs for approval and this will be on the Amenities and Environment Agenda.	<b>For Info</b>



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9	<b>Ticket Machine Maintenance</b>	The warranty period for the ticket machine expires on 02 September 2022 and I have been in contact with Flowbird regarding a Maintenance Contract going forward. I have received a quotation of £528+VAT for the first year along with a contract which requires signing.	<b>For Info</b>
10	<b>Car Park Improvement Project</b>	Recycling Area – I now have a quote for the new surface on the recycling area, however it does not include groundworks which we need to contract separately. I am awaiting a quote from Ellison Groundworks for this before proceeding. Information Boards – I have been waiting on information from Friends of Settle-Carlisle before proceeding, however this is not forthcoming and so I have asked Matt Kaunz for a meeting to discuss layout. Consultant – I am awaiting a full response from the Car Park Consultant which is due by the end of June.	<b>For Info</b>
11	<b>Barth Bridge</b>	The Listed Building consent has now been granted and it is hoped that work will be able to start very soon. Ian Mitchell and I have been in contact with Dom Musetti to push this forward.	<b>For Info</b>
12	<b>Highways</b>	Ian Mitchell and I met with Karl Melville on 07 June and will be meeting with him again on the morning of 04 July to discuss ongoing highways issues.	<b>For Info</b>