



**Minutes of the Policy and Resources Committee meeting held on
Tuesday 18 January 2022 at the Sedgwick Room, Dent**

Present: Ian Mitchell (Chair), Les Howes, Michael Akrigg, Jocelyn
Manners-Armstrong

To be presented at the Policy and Resources Committee meeting on Monday 21 February 2022

PR146	/21	Apologies for absence: RESOLVED to accept apologies and record the reason from Cllr. Seekins. Cllr. Mitchell was elected to the Chair for the meeting.	
PR147	/21	Declarations of Interest: RESOLVED to accept the declaration of interest from Cllr. Howes in relation to item 6 on the agenda.	
PR148	/21	Minutes of the last meeting: RESOLVED that the minutes of the meeting on Thursday 16 December 2021 were a correct record and a copy was signed by the Chair.	
PR149	/21	Local Government Act 1972 – Excluded Items: RESOLVED that the items in Part 2 of the agenda should be discussed with the public and press excluded.	
PR150	/21	Public Forum: There were no members of the public present and no questions had been received in advance of the meeting.	
PR151	/21	Car Park Permits: A list of possible permit types was considered and Cllrs. Seekins and Mitchell will present proposals for discussion at the next meeting on Monday 21 February 2022.	
PR152	/21	Car Park Improvement Project: The Clerk advised that some elements of the project had been delayed. An email had been received from Alan Hulme regarding the possibilities with regard to the Recycling Area, as well as suggestions for walls and fences, repainting of road markings etc. RESOLVED that the Clerk should arrange another on-site meeting with Alan and the Tree and Forestry Team at YDNPA. RESOLVED that the old ticket machine should be removed and sold. RESOLVED that the Clerk should purchase some of the delineation markers to test effectiveness. It was also discussed that the fourth attempt by Charge My Street contractors to repair the car park effectively had failed and it was RESOLVED that the clerk should speak to Briscoes about completing this work with a view to invoicing CMS for it.	
PR153	/21	Car Park Overflow: There was some discussion regarding the possibility of providing temporary overflow parking on part of the field beyond the current car park limits and to install a fence to delineate the extent of the car park. RESOLVED to first find out how far down the grasscrete went. However, it was agreed that a fence would be a good idea.	

Chairperson:.....

Date:.....



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PR154	/21	<p>Terms of Reference: The Clerk presented new Terms of Reference for each committee to include the opportunity to nominate a substitute. It was RESOLVED that the wording needed amending slightly to say that a nomination of a substitute should be sent with apologies before these could be signed off and they will be presented to the next meeting.</p>	
PR155	/21	<p>Car Park Field Access: A request for a gate across the stile at the bottom of the car park field was considered. RESOLVED to recommend that a spring gate be installed on the Car Park side of the wall.</p>	
PR156	/21	<p>Date of next meeting: RESOLVED that the next meeting will be on Monday 21 February 2022 at 7.30pm in The Sedgwick Room, Dent.</p> <p>Meeting closed to public and press at 20.15</p>	
Part 2			
PR157	/21	<p>Clerks Pay Review: RESOLVED to defer this item until the next meeting.</p>	
PR158	/21	<p>Sepia Barn: It was noted that there had been no payments towards these outstanding amounts and that Letters before Action had been sent for all the outstanding invoices. RESOLVED to proceed to small claims through Moneyclaim Online.</p> <p>Meeting closed at 20.30</p>	

Action List

Arrange meeting with Alan Hulme and others from YDNPA	ST
Speak to Colin Briscoes about Car Park repairs	ST
Arrange removal of old ticket machine	ST
Purchase delineation markers	ST
Investigate extent of grasscrete	ST
Amend Terms of Reference	ST
Speak to Alan Hulme about gate	ST
Make claim through MOneyclaim Online	ST

Chairperson:.....

Date:.....