



**Minutes of the Policy and Resources Committee meeting held on
Monday 18 October 2021 at The Sedgwick Room, Dent**

Present: Gary Seekins (Chair), Ian Mitchell, Jocelyn Manners-Armstrong,

To be presented at the Policy and Resources Committee meeting on Monday 22 November 2021

PR119	/21	Apologies for absence: RESOLVED to accept apologies and record the reason from Cllrs. Akrigg and Howes.	
PR120	/21	Declarations of Interest: RESOLVED to accept the declaration of interest from Cllr Mitchell in relation to the budget and his contract.	
PR121	/21	Minutes of the last meeting: RESOLVED that the minutes of the meeting on Monday 14 June 2021 were a correct record and a copy was signed by the Chair.	
PR122	/21	Public Forum: There were no members of the public present. A question had been received regarding the removal of permits for holiday lets. Bookings had already been taken for 2022 on the basis that a permit was available and would it be possible to postpone removal of the permits for another year? The committee considered this request but RESOLVED to recommend that the council removes the permits as planned at the end of 2021. Holiday let owners will need to make guests aware of this change and make alternative arrangements.	
PR123	/21	Car Park Improvement Project: Noted that the project had slipped due to the necessity to use the Contracts Finder. It was now expected that the project would end in March 2022. It was noted that a set of criteria to be applied to each bid for the EV Charging Contract would need to be drawn up and presented to the next meeting. <u>Flowbird Parking App</u> – RESOLVED to use this App in conjunction with the new ticket machine. <u>Car Park Signage</u> – Draft new signage was circulated and it was RESOLVED to order this as soon as possible.	
PR124	/21	Clerk's Appraisal: RESOLVED that Cllrs. Manners-Armstrong and Mitchell will conduct the appraisal on Thursday 11 November 2021.	
PR125	/21	Budget Monitoring: The Budget Monitoring report for Q2 2021-2022 was circulated. RESOLVED to approve the report and the recommendations to add items to the budget for 2022-2023.	
PR126	/21	Budget 2022-2023: A draft budget was presented by the clerk and discussions commenced regarding individual lines and items. RESOLVED to discuss prices of Car Park Consumables with Dent Stores, find out what the NI increase will be in 2022, earmark £1500 from reserves for emergency verge maintenance and remove financial support for Dentdale.com, who could then apply for a grant in line with other organisations in the dale. Further discussion will take place at the next meeting.	

Chairperson:.....

Date:.....



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PR127		Grants 2021-2022: RESOLVED to set a deadline for applications as 17 November 2021 and to agree a budget of £6,000 - £8,000 depending on requests. Applications to be considered at the next meeting.	
PR128		Meeting Calendar 2022-2023: RESOLVED to defer this item to the next meeting.	
PR129		Sepia Barn Legal Action: RESOLVED to send invoice for the footway light and await response.	
PR130		Committee Membership: RESOLVED to appoint new councillor Laura Thornley to the Amenities and Environment Committee with immediate effect.	
PR131		Representative to the Sedbergh Medical Patients Forum: RESOLVED to accept the resignation of Kate Cairns from this role and to thank her for her service in the role. RESOLVED that the council would request the minutes of future meetings be sent to the Clerk and a representative will be sent when required.	
PR132	/21	Date of next meeting: RESOLVED that the next meeting will be on Monday 22 November 2021 at 7.30pm in The Sedgwick Room, Dent. Meeting closed at 21.20	

Action List

Draw up draft criteria for EV Charging Tenders	ST
Order Flowbird Parking App	ST
Order New Car Park Signs	ST
Discuss consumables prices with the shop	ST
Find out NI Increase	ST
Earmark £1500 for emergency verge maintenance	ST
Write to Peter Hunt re Dentdale.com	ST
Advertise Grant	ST
Send invoice to Sepia Projects	ST
Request minutes of future meetings from Sedbergh Health Forum	ST

Chairperson:.....

Date:.....