



**Minutes of the Policy and Resources Committee meeting held on  
Monday 14 June 2021 at Dent Memorial Hall**

Present: Gary Seekins (Chair), Ian Mitchell, Jocelyn Manners-Armstrong,  
Les Howes

*To be presented at the Policy and Resources Committee meeting on Monday 19 July 2021*

PR110	/21	<b>Apologies for absence:</b> <b>RESOLVED</b> to accept apologies and record the reason from Cllr. Akrigg	
PR111	/21	<b>Declarations of Interest:</b> <b>RESOLVED</b> to accept the declaration of interest from Cllr Mitchell regarding the car park cleaning contract. <b>RESOLVED</b> to accept declarations from all members as users of the car park in relation to item 7 on the agenda.	
PR112	/21	<b>Minutes of the last meeting:</b> <b>RESOLVED</b> that the minutes of the meeting on Monday 17 May 2021 were a correct record and a copy was signed by the Chair.	
PR113	/21	<b>Public Forum:</b> There were no members of the public present.	
PR114	/21	<b>Local Council Award Scheme (LCAS):</b> The Clerk advised that he estimated around 6 to 10 hours work involved in preparing a submission for the award. <b>RESOLVED</b> to recommend proceeding with this over the next 3 to 4 months.	
PR115	/21	<b>Full Council Meetings:</b> Cllr. Mitchell made a proposal to move to bi-monthly Full Council meetings. This would enable each committee (except the Playing Field Committee to meet at least once before each full council meeting. It was <b>RESOLVED</b> to recommend a trial until the end of the current financial year from September. The clerk will produce a draft calendar.	
PR116	/21	<b>Car Park Usage Review:</b> Members reconvened on the car park to see the remedial work done by Charge My Street and to review the recycling provision and then moved back to the Memorial Hall to continue discussions. It was <b>RESOLVED</b> to email Charge My Street to advise that the work had still not been completed to the council's satisfaction and that it should be rectified within 7 days or the council would employ it's own choice of contractor to remedy the situation and bill Charge My Street. It was <b>RESOLVED</b> to recommend decreasing the size of the recycling area by the removal of 4 green bins and two blue bins and to narrow and lengthen the area to increase space for traffic flow and parking. The clerk will speak to SLDC about reducing the bins now as a trial. The clerk presented a revised draft "Terms and Conditions" document for discussion and the following points were discussed: <u>Residents Passes</u> – It was noted that Council Tax payment was not a suitable way to confirm resident status and that a different way needed to be found. It was suggested that the Electoral Roll could be used. This was free of charge to the council and would be a more	

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		<p>simple way of confirming residency. However, it was noted that there could be exceptions to this (i.e. students living away) and that the clerk could be approached in these cases.</p> <p>It was <b>RESOLVED</b> to display notices on all noticeboards regarding the new style permits and to ask residents to contact the clerk to update their permit.</p> <p><u>Transferable Permits</u> – It was suggested that the car park was becoming saturated and that the majority of cars parked in their currently were displaying a transferable permit. This could prove difficult in the future if space is not available for Transferable Permit holders as these were pre-paid. It was <b>RESOLVED</b> to recommend cessation of the transferable permit scheme from 01 January 2022 with all visitors asked to purchase a ticket from the machine.</p> <p><u>Motorhomes</u> – It was noted that there had recently been a spate of overnight camping on the car park and that this was not acceptable. It was suggested that a more permanent sign advising that overnight occupation of vehicles is not permitted was required and the clerk will look into this when ordering new signage.</p> <p>It was suggested that motorhomes belonging to residents should continue to be allowed to park on the car park but that the cost for this facility should be increased. It was noted that although this price had been increased recently, it had remained at a low level for many years. It was proposed to increase the price to £300 for any motorhome requiring a larger than normal space, an amended motion was proposed to increase to £365 (or £1 per day). This amendment failed (1 vote for and 2 against). The original motion carried (1 vote for and 2 abstentions). <b>RESOLVED</b> to recommend increase to £300 per annum for vehicles requiring a larger than normal space with allocated and marked spaces.</p> <p><u>Commercial Vehicles/Vans</u> – Historically the charge for these vehicles has been the same as the transferable permits. However, the committee recognised that some commercial vehicle users have no other form of transport and require the vehicle for business purposes. It was suggested that the council could use it's discretion with regard to these vehicles based on the type and size of business involved. <b>RESOLVED</b> to recommend this.</p> <p><u>Coaches</u> – <b>RESOLVED</b> to recommend that a coach bay be marked up in the entrance opposite the toilets (subject to approval from YDNPA) and that coaches be charged £25 per day to park.</p>	
PR117	/21	<p><b>Flowbird EV Chargers:</b> Unfortunately there had been no updated quote received.</p>	
PR118	/21	<p><b>Date of next meeting:</b> <b>RESOLVED</b> that the next meeting will be on Monday 19 July 2021 at 7.30pm in Dent Memorial Hall. Meeting closed at 21.10</p>	

**Action List**

Chairperson:.....

Date:.....



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Apply for LCAS award and commence work on submission	ST
Produce new draft meeting calendar	ST
Advertise move to bi-monthly meetings	ST
Email Charge My Street	ST
Prepare Terms and Conditions document	ST

Chairperson:.....

Date:.....