



**Minutes of the Parish Council meeting on Monday 07 June 2021 at
Dent Memorial Hall**

Present: Councillors Jocelyn Manners-Armstrong (Chair), Ian Mitchell, Michael Akridge, Emma Richardson, Les Howes, Geoff Woof

District Councillor Kevin Lancaster

To be presented for acceptance at the Parish Council meeting on Monday 05 July 2021

381	/21	Apologies for absence: RESOLVED to accept apologies and record the reason from Cllr. Seekins.	
382	/21	Declarations of Interest: RESOLVED to accept the declaration from Cllr. Mitchell with regard to the Car Park and Toilet Contract.	
383	/21	Minutes of the meeting on Tuesday 04 May 2021: RESOLVED that the minutes of the meeting on Tuesday 04 May 2021 were a correct record and a copy will be signed by the Chair when safe to do so.	
384	/21	Clerk's Report: RESOLVED to approve the Clerk's Report. It was noted that the recent application for a Restart Grant had been declined as Parish Council's were ineligible. However, the clerk had applied for a further Additional Restrictions Grant. It was noted that the groundworks were still not completed in a satisfactory way and Charge My Street should be chased up.	
385	/21	Chair and Member Announcements: There were no announcements.	
386	/21	Public Forum: No questions had been received from members of the public.	
387	/21	Scheme of Delegation: RESOLVED to approve the Scheme of Delegation as presented.	
388	/21	Community Engagement Strategy: RESOLVED to approve the Community Engagement Strategy as presented.	
389	/21	Policy Reviews: The following policies had been circulated to members prior to the meeting: Standing Orders Financial Regulations Holiday Let Planning Housing Policy Freedom of Information Complaints Procedure Equal Opportunities Health and Safety Staff Appraisal Training and Development Code of Conduct Retention of Documents RESOLVED to approve all of the above policies with the exception of the Holiday Let Planning policy which will be reviewed by the Planning Committee at its next meeting.	

Chairperson:.....

Date:.....



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390	/21	Car Park Project Plan: RESOLVED to approve the revised Project Plan as presented.	
391	/21	Payments for authorisation: RESOLVED to authorise the following payments: Scott Thornley (Admin and Clerk's Expenses) £79.71 Ian Mitchell (Car Park and Toilets Contract) £700.00 EON (Car Park Electricity May 2021) £39.89 Jean Airey (Internal Audit Costs) £75.00	
392	/21	Internal Audit Report: RESOLVED to approve the Internal Audit Report as presented.	
393	/21	Account Balances: RESOLVED to note the account balances as: Current Account £26,197.68 Deposit Account £30,549.62 RESOLVED to note the following payments made since the last meeting: PHS Group (Sanitary Bins Contract 2021-2022) £374.40 Information Commissioners Office (Registration Fee 2021-2022) £35.00	
394	/21	Policy and Resources Committee: RESOLVED to note the minutes of the meeting on Monday 17 May 2021 which had been previously circulated. It was noted that permits had now been issued to Sepia Barn and no planning application would now be submitted for parking at the rear of the property.	
395	/21	Planning Committee: The minutes had not yet been prepared but all comments had been sent to YDNPA regarding the applications considered.	
396	/21	Exceptional Items: It was reported that there had been an issue with Turbary Rights at Dodderton Moss. A group of 10 landowners were responsible for this piece of land but had not been receiving rent from the farmer given permission to graze animals there. It was noted that it was important to ensure that this land is not lost as common land. It was suggested that someone needed to be found to take over responsibility for this or that the council should take over to prevent loss. This will be discussed at the Amenities and Environment Committee It was noted that a number of dog owners had requested an area of land where exercising of dogs off the lead was permitted. The disused part of the Playing Field was suggested and this will be discussed at the Amenities and Environment and Playing Field Committees.	
397	/21	Date of next meeting: The next meeting will be held on Monday 05 July 2021 at 7.30pm, in Dent Memorial Hall. Meeting closed at 19.55	

Chairperson:.....

Date:.....