



**Minutes of the Annual Parish Council meeting held on Monday 14 May 2018
in the Sedgwick Room, Dent**

Present: Councillors Graham Dalton, Rita Corpe, Chris Evans, Danny Smith, Geoff Woof, Ian Mitchell, Martyn Knapton, Andrew Cowton

County Councillor: Nick Cotton

District Councillors: Kevin Lancaster, Sheila Capstick

To be presented for acceptance at the Parish Council meeting on Monday 04 June 2018

15	/18	<p>Election of the Chair: RESOLVED that Councillor Graham Dalton be elected to the post of Chair for 2018/19.</p>
16	/18	<p>Chair's Declaration of Acceptance of Office: RESOLVED that Councillor Dalton signed the Declaration of Acceptance of Office.</p>
17	/18	<p>Apologies for Absence: RESOLVED that there were no absences.</p>
18	/18	<p>Declarations of Interest: RESOLVED that there were no interests to declare in the agenda items.</p>
19	/18	<p>Minutes of Parish Council meeting held on 09 April 2018: RESOLVED to approve the minutes of the meeting held on 09 April 2018 as a true record. There followed some discussion about the arrangements for the promotion of the first early trains to stop at Dent on Monday 21 May. Arrangements were made to meet at 6.30am at the station. Tim Farron MP and ITV Border News would be in attendance.</p>
20	/18	<p>Election of Vice Chair: RESOLVED that Ian Mitchell be elected as the Vice Chair of the council for 2018/19</p>
21	/18	<p>Committee's and Working Groups: RESOLVED that membership of Committees and Working Groups for 2018/19 be: Car Park Committee - Chris Evans, Martyn Knapton Playing Field Committee - Danny Smith (Chair) Cricket Club Nominee: Peter Moorby Football Club Nominee: Keith Burrow Parish Plan Committee - New committee to be formed when required Litter Collection Co-ordinator - Co-ordinator: Vacant Planning Working Group - Chris Evans, Rita Corpe, Martyn Knapton, Andy Cowton Highways Steward Liaison Councillor - Scott Thornley (Clerk) Sedbergh and Kirkby Lonsdale Local Area Partnership (LAP) - Graham Dalton Dent C of E Primary School Governors - Ian Mitchell Dent Combined Charities - Graham Dalton, Geoffrey Woof, Chris Evans Dent Grammar School Educational Foundation - Chris Evans, Graham Dalton, Rita Corpe, Geoff Woof Heather Fraser (council appointee) Dent Memorial Hall - Graham Dalton Sedbergh Health Centre Patients Forum - Kate Cairns (council appointee) Upper Dales Health Watch - Jenny Pilgrim (council appointee) Yorkshire Dales National Park Authority - Ian McPherson (Sedbergh Parish Council) Sedbergh & District Community and Heritage Trust Grants Sub-Committee - Graham Dalton Dent Music and Beer Festival Committee - Andy Cowton</p>

Chairman:.....

Date:.....



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22	/18	<p>Clerk's Report: RESOLVED to accept the Clerk's Report. A letter received from the Chief Executive of Cumbria County Council was read to the meeting. Apologies from Cumbria County Council regarding the road closure in question were accepted and councillors agreed that the new working practices were a good move.</p>
23	/18	<p>Chair and Member Announcements: The chair formally welcomed new councillor Andrew Cowton to the council. Congratulations were offered to District Councillors Ian Mitchell, Kevin Lancaster and Sheila Capstick on their recent elections. The chair recently attended the YDNP Western Parish Forum where they were given a demonstration of the Authorities planning website which appears to be very easy to use. The Chief Executive of the YDNP spoke about their initiative to attract more working families to the National Park. The plan to increase council tax on second homes will not go ahead but other ideas will continue. They are currently trying to identify new sites for building new homes. It was noted that young families cannot be expected to move to the area without some economic development to encourage employment. It was suggested by councillors that too many planning applications have a Section 106 Local Occupancy restriction on them, but it was noted that if you were moving to the area to take up a job then you qualified under the Section 106 restrictions. The success of B4RN was noted and the YDNP are fully behind the B4RN project. It was noted by a councillor that there are a number of temporary flood signs on the roads heading to wards the AI. It was asked whether the council should consider the installation of permanent "Road liable to flooding" signs at known flood locations throughout the dale. County Councillor Nick Cotton agreed to find out about the costs from Cumbria County Council.</p>
24	/18	<p>County and District Councillor Announcements: County Councillor advised that Kirkby Lonsdale town centre had been transformed for the filming of Hollywood movie Dr Doolittle. He encouraged everyone to go and take a look.</p>
25	/18	<p>Public Forum: There was no input from the members of the public present.</p>
26	/18	<p>Dent Cricket Club: A proposal had been received from the now defunct Dent Cricket Club for the parish council to hold its remaining funds for dispersal to "sporting activities" in the dale. Councillors had reservations about doing this as it was not seen to be within the councils remit. Alternatives were suggested and it was RESOLVED to defer this to the June meeting to allow time for consultation with other parties.</p>
27	/18	<p>Co-Option of new councillors: The council were presented with information regarding two candidates for the vacant seat on the Cowgill ward. There was some discussion about the experience etc. of both candidates and a vote was then taken. In the first round of voting 2 members abstained and the others voted 4 to 2 in favour of one candidate. The second candidate was therefore removed and a second round of voting held at which point 5 members voted in favour of the remaining candidate being co-opted. It was therefore RESOLVED that Juliet Hoggar be co-opted to the council.</p>
28	/18	<p>Insurance and Assets review: RESOLVED to add the two defibrillators to the list of council assets. RESOLVED to approve the insurance quotation received from Zurich Municipal.</p>

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29	/18	Risk Assessment review: RESOLVED to approve the new Risk Assessment document with the inclusion of a back up to secure cloud account of all documents.																				
30	/18	Annual Audit and Governance Statement: RESOLVED to approve the Annual Audit and Governance Statement provided it is accepted by the internal auditor.																				
31	/18	Annual Financial Statement: RESOLVED to approve the Annual Financial Statement provided it is accepted by the internal auditor.																				
32	/18	Governance and Accountability: RESOLVED to adopt the Governance and Accountability document as presented for the year 2018/19.																				
33	/18	Standing Orders: RESOLVED to adopt the new standing orders as presented for the year 2018/19.																				
34	/18	Financial Regulations: RESOLVED to adopt the Financial Regulations as presented for the year 2018/19.																				
35	/18	<p>Finance: RESOLVED to note the account balances as Current Account £19331.93 Deposit Account £32162.55</p> <p>RESOLVED to note the payments since the last meeting as HMRC VAT £115.19</p> <p>RESOLVED to authorize the following for payment</p> <table border="1"> <tr> <td>Information Commissioners Office (Data Protection Registration 2018/19)</td> <td>£35.00</td> </tr> <tr> <td>Scott Thornley (Admin and Clerk's Expenses)</td> <td>£34.25</td> </tr> <tr> <td>EON (Car Park Electricity April 2018)</td> <td>£30.26</td> </tr> <tr> <td>Water Plus (Car Park Water and Wastewater April 2018)</td> <td>£50.96</td> </tr> <tr> <td>Dent Stores (Car Park Consumables)</td> <td>£83.97</td> </tr> <tr> <td>Peter Hunt (Initial payment for Website Administration)</td> <td>£500.00</td> </tr> <tr> <td>Zurich Municipal (Insurance Premium for 2018/19)</td> <td>£831.34</td> </tr> <tr> <td>Dent Memorial Hall (Room Hire Q4 2017/18)</td> <td>£8.75</td> </tr> <tr> <td>CALC (Subscription for 2018/19)</td> <td>£186.00</td> </tr> <tr> <td>Gary Sedgwick (Various plumbing works to Public toilets throughout 2017/18)</td> <td>£1121.09</td> </tr> </table>	Information Commissioners Office (Data Protection Registration 2018/19)	£35.00	Scott Thornley (Admin and Clerk's Expenses)	£34.25	EON (Car Park Electricity April 2018)	£30.26	Water Plus (Car Park Water and Wastewater April 2018)	£50.96	Dent Stores (Car Park Consumables)	£83.97	Peter Hunt (Initial payment for Website Administration)	£500.00	Zurich Municipal (Insurance Premium for 2018/19)	£831.34	Dent Memorial Hall (Room Hire Q4 2017/18)	£8.75	CALC (Subscription for 2018/19)	£186.00	Gary Sedgwick (Various plumbing works to Public toilets throughout 2017/18)	£1121.09
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36	/18	<p>Planning: RESOLVED to support the following application and to note the following decisions:</p> <p>Applications:</p> <p>S/01/304LB at Hall Bank Farmhouse, Dent - listed building consent for internal and external works to property (part retrospective)</p> <p>S/01/300 at Land at Moser Hill Farm, Dent - full planning permission for installation of 1 no. 17.5m timber monopole supporting 1 no. 300mm dish with ancillary equipment and feeders; 1 no. equipment cabin; 1 no. meter cabin and 1.1m of drystone wall, in order to support the Emergency Services Network</p> <p>Decisions:</p> <p>S/01/202A at Willans, Deepdale, Dent – Change of use of extension to main house to provide a one bedroomed local occupancy dwelling. Approved (Section 106)</p> <p>S/01/301/LB at Lunds Farm, Dent – Listed building consent for repair works to fire damaged roof and Chimney Stack. Approved conditionally</p>
37	/18	<p>Date of next meeting: RESOLVED that the next meeting will be held on Monday 04 June 2018 at 7.30pm in The Sedgwick Room, Dent. Meeting closed at 8.51 pm.</p>

Chairman:.....

Date:.....