



Minutes of the Parish Council meeting held on Monday 05 October 2020 via Zoom Video Conference

Present: Councillors Ian Mitchell, Geoff Woof, Gary Seekins, Jocelyn Manners-Armstrong, Michael Akrigg

To be presented for acceptance at the Parish Council meeting on Monday 02 November 2020

273	/20	Apologies for absence: RESOLVED to accept apologies and record the reason from Cllrs. Richardson and Howes and District Councillor Lancaster.	
274	/20	Declarations of Interest: There were no pecuniary interests to declare. Cllr. Seekins noted that he had spoken to a Director of Charge My Street prior to the meeting.	
275	/20	Minutes of the meeting on Monday 07 September 2020: RESOLVED that the minutes of the meeting on Monday 07 September 2020 were a correct record and a copy will be signed by the Chair when safe to do so.	
276	/20	EV Charging: The clerk had to leave the meeting at this point due to a family emergency. The following minutes have been typed from a recording of the meeting. The meeting welcomed Ady Powell from Charge My Street who gave a brief presentation on the offer that CMS were making to install EV Chargers in the Car Park, after which councillors had the opportunity to ask questions. Noted that whilst the PAYG rate to visitors would be 30p per kWh, a cheaper rate would be available to residents if they opted in to a monthly subscription. Councillors were concerned about tying the council into a 10 year lease agreement when technology is likely to move on before then. A 5 year lease or a 10 year lease with a robust break clause after 5 years was preferred. It was RESOLVED that the council was supportive of this package in principle, provided that the lease was right, however, it needed to know prices from a commercial company before making a final decision. This item was adjourned until more information from commercial companies is available.	
277	/20	Clerk's Report: RESOLVED to approve the Clerk's Report. There was further discussion about the Footway Light at Sepia Barn. It was noted that quotes for relocation of the light to the bus shelter or Memorial Hall should be obtained, whilst trying to ascertain whether any wayleave or covenant existed for its installation on Sepia Barn.	
278	/20	Chair and Member Announcements: There were no announcements from the Chair or Members.	
279	/20	County and District Councillor Announcements:	

Chairperson:.....

Date:.....



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		Cllr. Mitchell noted that SLDC were to publish their response to the Planning White Paper which he would forward to all councillors.																	
280	/20	<p>Policy and Resources Committee: The committee had not met in the preceding month but a number of items required urgent decisions. Website Accessibility – The council considered quotes from two suppliers for a new accessible website. RESOLVED to accept the quote from Rocket Sites. Emergency Plan Working Group Terms of Reference – The draft ToR was considered and it was RESOLVED to adopt this document. Interim reports from outside committees – The reports had been circulated prior to the meeting and were noted. It was RESOLVED to write to the School Governors regarding return of a portion of the loan as they had received a grant from the Memorial Hall Committee. The representatives were thanked for their reports.</p>																	
281	/20	<p>Amenities and Environment Committee: There had been no meeting. The next meeting is on Monday 23 November 2020.</p>																	
282	/20	<p>Playing Field Committee: There had been no meeting. It was noted that work on the fence and wall had been completed.</p>																	
283	/20	<p>Planning Committee: The minutes of the meeting on Monday 21 September, along with the Housing Policy were presented and noted. The next meeting of the committee was to be on Monday 12 October to discuss the Planning White Paper as well as Rowell House and to finalise the Housing Needs Survey.</p>																	
284	/20	<p>Finance: The bank balances were noted as: Current Account - £15,567.54 Deposit Account - £31,257.79</p> <p>The payments made since the last meeting were noted: Nathan Mattinson (Fencing at Playing Field) £852.24</p> <p>RESOLVED to authorise the following payments:</p> <table border="0"> <tr> <td>Scott Thornley (Admin and Clerk’s Expenses).</td> <td>£75.52</td> </tr> <tr> <td>Flowbird (Quarterly Machine Maintenance)</td> <td>£170.63</td> </tr> <tr> <td>Viking Direct (Printer Ink and Paper)</td> <td>£67.12</td> </tr> <tr> <td>X2 Connect Ltd (Materials for Phone box refurb)</td> <td>£154.80</td> </tr> <tr> <td>EON (Car Park Electricity September 2020)</td> <td>£38.60</td> </tr> <tr> <td>EON (Street Lighting Electricity Q2 2020-2021)</td> <td>£47.31</td> </tr> <tr> <td>Water Plus (Car Park Water and Wastewater Sept 2020)</td> <td>£63.52</td> </tr> <tr> <td>Ian Mitchell (Car Park Attendant and Cleaner Sept 2020)</td> <td>£534.37</td> </tr> </table>	Scott Thornley (Admin and Clerk’s Expenses).	£75.52	Flowbird (Quarterly Machine Maintenance)	£170.63	Viking Direct (Printer Ink and Paper)	£67.12	X2 Connect Ltd (Materials for Phone box refurb)	£154.80	EON (Car Park Electricity September 2020)	£38.60	EON (Street Lighting Electricity Q2 2020-2021)	£47.31	Water Plus (Car Park Water and Wastewater Sept 2020)	£63.52	Ian Mitchell (Car Park Attendant and Cleaner Sept 2020)	£534.37	
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		<p>The Q2 Budget Monitoring Report was presented and it was RESOLVED to accept this. It was noted that the car park takings were perhaps better than had been expected.</p> <p>The External Audit Report and Certificate were presented and it was RESOLVED to accept this and note that there were no matters arising.</p>	
285	/20	<p>Exceptional Items: There were no exceptional items for the council to discuss.</p>	
286	/20	<p>Date of next meeting: RESOLVED that the next meeting will be held on Monday 02 November 2020, to commence at 7.30pm via Zoom Video Conference.</p> <p>Meeting closed at 21.02.</p>	

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Date:.....