



Minutes of the Parish Council meeting held on Monday 07 September 2020 via Zoom Video Conference

Present: Councillors Emma Richardson, Geoff Woof, Les Howes, Jocelyn Manners-Armstrong, Michael Akrigg

To be presented for acceptance at the Parish Council meeting on Monday 05 October 2020

255	/20	Election of Chair: Cllr. Manners-Armstrong was proposed and seconded and it was RESOLVED to elect Cllr. Manners-Armstrong to the chair.	
256	/20	Declaration of Acceptance: RESOLVED that the Declaration of Acceptance will be signed when safe to do so.	
257	/20	Apologies for absence: RESOLVED to accept apologies from Cllrs. Seekins and Mitchell and from District Cllr. Lancaster.	
258	/20	Declarations of Interest: Noted that there were no interests to declare.	
259	/20	Minutes of the meeting on Monday 03 August 2020: RESOLVED to accept the minutes of the meeting on Monday 03 August 2020 as a correct record and a copy will be signed by the Chair when it is safe to do so. It was noted that a welcome letter was still to be sent to the vicar.	
260	/20	Clerk's Report: RESOLVED to accept the Clerk's Report and it was noted that SLDC have a Tenant Liaison Officer who might be able to help with regard to item 8. The Clerk will advise the resident accordingly.	
261	/20	Chair and Member Announcements: The proposed traffic lights at Lincoln's Inn bridge were mentioned and it was RESOLVED to discuss this under Exceptional Items. RESOLVED that pursuant to Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of Item No 12 (b) on the agenda on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (information relating to the financial or business affairs of any particular person including the authority holding that information).	
262	/20	County and District Councillor Announcements: Noted that there were no County or District Councillors present.	
263	/20	Public Forum: RESOLVED that there were no members of the public present.	
264	/20	Policy and Resource Committee: The minutes of the meeting on 25 August had been circulated to all members. The recommendations for the restructuring of the council's committees had been circulated to all members and were as follows: i) All committees should elect their own chair at the first committee meeting following the full council meeting in May, rather than the Chair/Vice-Chair of the full council charring committees.	

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		<ul style="list-style-type: none"> ii) The Car Park Committee to merge with Policy and Resource Committee in order that issues with being quorate can be minimised. Current members of both committees will become members of the new merged committee. Membership to be increased to five with a vacancy currently. iii) Each member of a committee who is a member of the council to be able to nominate a substitute to attend meetings on their behalf if they are unable to attend. iv) Contractors (Car Park Attendant and Grass Cutting) to be removed from committees to ensure transparency when delivering new contracts. v) Reduce members of the Playing Field committee from outside bodies to a maximum of two as they currently outnumber council members. vi) The next new elected/co-opted member of the council be placed on the Planning Committee to replace Cllr Woof who had taken on the role temporarily. vii) Membership of the Amenities and Environment Committee be increased to five with the next elected/co-opted new councillor filling the vacancy. viii) Continue to seek a representative on the Governing Body of Dent CE Primary School in line with the council's objective to support the school. ix) Current members of the charity bodies (Dent Grammar School EF, Dent Combined Charities and Dent Memorial Hall) who are now ex-councillors will continue as council representatives. However, if current councillors wish to volunteer for these committees then they should be allowed to do so. x) One of the councillors from Cowgill to join the Upper Dales Health Watch committee. xi) Sedbergh and District Community Fund – a new councillor be nominated to go on this committee given the funds available. <p>It was RESOLVED to accept all of these recommendations and they should take effect immediately.</p> <p>It was noted that a change to all of the Terms of Reference would be required and the Clerk will produce these changes at the next meeting for adoption.</p> <p><u>Website Accessibility</u></p> <p>A report from Peter Hunt had been circulated regarding the accessibility of Dentdale.com. The report suggested a great deal of work was required and that this was likely to cost several thousand pounds. It was noted that CALC had expressed a preference for Parish Council's to have their own website, separate from any village website and that this would make the work easier.</p>	
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		<p>It was noted that the council would continue to support Dentdale.com to a certain extent but that some funding would need to be found elsewhere. The Clerk to discuss this with Peter Hunt.</p> <p>RESOLVED to obtain quotes for the provision of a separate website for the Parish Council.</p>	
265	/20	<p>Amenities and Environment Committee: <u>Footway Light</u> This committee had not met in the previous month, however it was agreed that the Footway Light at Sepia Barn needed urgent resolution. The light had been removed by the owner of Sepia Barn who had indicated that he did not wish for it to be reinstated. The Parish Council had considered other options including installation on the bus shelter and Memorial Hall, however, the costs involved in obtaining Listed Building Consent for the memorial hall were prohibitive. It was RESOLVED that the best solution would be to request that the light is reinstated in its previous location with the costs borne by Sepia Projects.</p>	
266	/20	<p>Car Park Committee: <u>Car Park Attendant and Cleaner</u> One quotation had been received in response to the tender advertisement. It was noted that no other enquiries had been received at all despite advertising on local noticeboards and Social Media. It was noted that dealing with one quotation was not ideal but given the urgent need to have an attendant in place it was accepted that there was no alternative. The quotation was discussed at length and it was noted that the previous attendant had been paid for 55 hours per month as a job share. It was RESOLVED to offer a contract for 60 hours per month on a 6 month basis with a view to extending this to 12 months once the budget for 2021/22 had been agreed. <u>EV Charging</u> It had been hoped that quotations for the installation of EV chargers in the car park would have been received before the meeting. However, this was not the case and so this item will be moved to the October meeting.</p>	
267	/20	<p>Playing Field Committee: This committee had not met in the previous month, however, the rubbish behind the dug outs was highlighted again and the Clerk advised that this will be removed on Saturday 12 September by the football club.</p>	
268	/20	<p>Planning Committee: The minutes of the recent meeting had been circulated and it was noted that work was ongoing on producing an updated Holiday Let Policy and a new Housing Policy. Representations had been made to YDNPA regarding the following: <u>Upper Barn at Combe House</u> - The committee felt that the Upper Barn was an important Heritage Asset (as suggested in the application) and that the proposed work</p>	

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		<p>would be detrimental to it. In addition the council has a policy to not support applications for Holiday Let/Second Homes.</p> <p><u>Lower Barn at Combe House</u> – The committee felt that this was also a Heritage Asset (although not as significant as the Upper Barn). It was also discussed whether the proposed work would be an over development of the area and reiterated concerns about the track and the amount of traffic using it. Additionally the council has a policy not to support applications for Holiday Let/Second Homes.</p> <p><u>Barn at Moser Hill</u> – The committee noted that this barn was in desperate need of repair, particularly from a Health and Safety perspective. It was noted that the plans represented a very good scheme of repair.</p> <p><u>Willans, Deepdale</u> – The committee noted that it did not have enough information regarding the intended use, operating hours and lighting scheme for this application. Further information had been requested from YDNPA and the applicant. This information was now available and it was RESOLVED to support this application.</p>													
269	/20	<p>Finance:</p> <p>RESOLVED to note the bank balances as: Current Account £13,486.56 Deposit Account £31,257.79</p> <p>RESOLVED to note the payments made since the last meeting as:</p> <table border="0"> <tr> <td>PKF Littlejohn (External Audit 2019/20)</td> <td align="right">£360.00</td> </tr> <tr> <td>YDNPA (50% costs of drain repairs)</td> <td align="right">£1422.00</td> </tr> </table> <p>RESOLVED to authorise the following payments:</p> <table border="0"> <tr> <td>Odana Electrical (Repairs to Street Light)</td> <td align="right">£220.00</td> </tr> <tr> <td>Scott Thornley (Clerk's Expenses August 2020)</td> <td align="right">£45.57</td> </tr> <tr> <td>EON (Car Park Electricity August 2020)</td> <td align="right">£39.89</td> </tr> <tr> <td>Ian Mitchell (Mop heads)</td> <td align="right">£13.10</td> </tr> </table>	PKF Littlejohn (External Audit 2019/20)	£360.00	YDNPA (50% costs of drain repairs)	£1422.00	Odana Electrical (Repairs to Street Light)	£220.00	Scott Thornley (Clerk's Expenses August 2020)	£45.57	EON (Car Park Electricity August 2020)	£39.89	Ian Mitchell (Mop heads)	£13.10	
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270	/20	<p>Exceptional Items:</p> <p>RESOLVED to ask the councils representatives to all committees for an interim report to be supplied within 28 days to enable accurate budgeting for FY 2021/22.</p> <p><u>Stonehouse Bridge</u> – Cllr Richardson and the Clerk expressed strong disappointment regarding the signage that had been erected around Stonehouse Bridge. Despite numerous conversations with CCC Highways regarding a length restriction this had not been included.</p> <p>Additionally, despite work done by the council to obtain permission for the erection of signs in North Yorks. Area at Newby Head, this had not been acted upon by Cumbria Highways. A meeting was already planned for the next morning with Karl Melville of Cumbria County Council and it was suggested that Cllr. Richardson join this meeting.</p>													

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		<p><u>Lincoln's Inn Bridge</u> – The proposed improvements to the A684 include installation of traffic lights at this bridge. It was suggested that traffic lights at this location represented a bigger hazard than doing nothing. It was noted that there were no issues at this location. RESOLVED to write to Cumbria County Council to suggest that this money could be better spent elsewhere.</p> <p><u>Public Footpath at Flood Lane</u> – A note had been received from a member of the public regarding the public footpath from Flood Lane to Church Bridge being inaccessible. Noted that this may be a 'Right of Way' and therefore the responsibility of YDNPA to resolve. The Clerk to check maps to find out.</p> <p><u>Bench at Church Bridge</u> – The same member of the public had also noted that the metal bench on the footpath at Church Bridge was in need of a coat of paint. It was RESOLVED to ask Andy Horrocks, who is currently repairing the telephone boxes if he would be interested in doing this.</p> <p><u>Parking on road</u> – It was noted that vehicles parked outside Ginny Hall on the road to Cowgill were causing an obstruction. If an ambulance or Fire Engine required to get past it would be difficult. RESOLVED to informally ask that vehicles are parked off road.</p>	
271	/20	<p>Date of next meeting: RESOLVED that the next meeting will be held on Monday 05 October 2020, to commence at 7.30pm via Zoom Video Conference.</p>	
Part B: Public and Press Excluded			
272	/20	<p>Sepia Barn: The council considered the report from the Clerk. RESOLVED that Sepia Projects be formally requested to reinstate the footway light and consider granting the B4RN wayleave before the Council considers any further representations.</p> <p>Meeting closed at 9.45pm.</p>	

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