



# Clerk's Report

## 06 July 2020

No	ITEM	INFORMATION	ACTION
1	<b>Insurance</b>	I have now paid the insurance premium for the year and can confirm that the council is now covered in line with all regulations.	<b>For info</b>
2	<b>Sanitary Bins</b>	The sanitary bins were ordered and have now been delivered and installed in the toilets.	<b>For info</b>
3	<b>Cumbria County Council</b>	A letter was received from Stewart Young, Leader of CCC, thanking communities for the response to COVID-19. This was forwarded to all councillors.	<b>For Info</b>
4	<b>Recycling</b>	Earlier in the month I had to contact Andrew Vickers at SLDC as the cardboard bins were overflowing. They were emptied the next day. Since then I have laid the temporary surface and moved all of the bins onto this. They are currently overflowing again and I am told (unofficially) they will be emptied as soon as Millthrop Bridge re-opens. I have asked Andrew to comment on this but have had no further reply.	<b>For Info</b>
5	<b>Ticket Machine</b>	I have made enquiries regarding the replacement of the ticket machine with a brand new model and this information will form part of the Car Park Improvement Project that the Car Park Committee are currently looking at. I have also received the maintenance contract for 2020/2021.	<b>Agenda Item</b>
6	<b>Sustainable Development Fund</b>	I received a call from Andrea Burdon at YDNPA regarding the application to the SDF. She requested more information, which I supplied. I hope to hear in the next couple of weeks whether this application is successful.	<b>For Info</b>
7	<b>School Boiler</b>	Further information was received from Kate Cairns which was circulated.	<b>Agenda Item</b>
8	<b>Planning</b>	<b>S/01/134A at High Ghyllside, Dent</b> - householder planning permission for erection and siting of greenhouse	<b>For Info</b>
9	<b>Beech Hill</b>	The new signs for the Beech Hill parking area were received and erected.	<b>For Info</b>
10	<b>Highways</b>	I have continued to try to engage with Karl Melville but have received no response to any of my emails.	<b>For Info</b>



# Clerk's Report

## 06 July 2020

11	<b>CALC</b>	I received requests from CALC for feedback on holding remote meetings and on the PC's response to the Coronavirus. I have responded to these requests with information on what the PC has been doing during lockdown.	<b>For Info</b>
12	<b>External Audit</b>	All of the required documents were sent to the External Auditor who has acknowledged receipt. The process can take some time and it may be a couple of months before we receive anything further.	<b>For Info</b>
13	<b>Millthrop Bridge</b>	Work on the bridge has progressed at pace. I have remained in contact with Dom Musetti throughout and it looks likely that the bridge will be finished this week. This will be a total of four weeks and not the eight to twelve predicted.	<b>For Info</b>
14	<b>Quickbooks</b>	I have had further problems with Quickbooks during the month caused by Quickbooks removing support for QB 2016. I have negotiated a 12 month extension to our licence for this product but QB will not support this any further if there are any future problems.	<b>For Info</b>
15	<b>YDNPA Visitor Surveys</b>	YDNPA requested permission to conduct surveys in the Car Park. Permission was granted on the condition that they share any information with us including the raw data.	<b>For Info</b>
16	<b>Verge Maintenance</b>	I have written and sent out a tender document for the Verge Maintenance program for 2020. I have invited three companies to quote along with Robert Hodgson. All of them are fairly local within South Lakes and Eden. The deadline for tenders is set at 17 July so that this can then be discussed at the Amenities and Environment Committee on 20 July.	<b>For Info</b>
17	<b>Parish Council Documents</b>	Following a suggestion from Jocelyn and Gary, I have set up a council OneDrive account. All of the parish councils documents are now in this drive which is open to members of the council to view. Public access will not be allowed due to the confidential nature of some of the documents and to comply with GDPR.	<b>For Info</b>
18	<b>Vacancy</b>	Following the resignation of Chris Evans, I have posted a further vacancy notice. The 14 day period for this vacancy expires on 08 July 2020.	<b>For Info</b>
19	<b>Car Park Improvement</b>	Ian and I met with Alan Hulme and Steve Hastie from YDNPA to discuss the planned improvements to the car park. The meeting was positive and I have now drawn a plan of the improvements in order that we can obtain quotes for all of the required work.	<b>For Info</b>



## Clerk's Report 06 July 2020

<b>20</b>	<b>Barn Doors</b>	I have chased up the noticeboard that was to replace the barn doors and this has now been delivered and erected. The transport board has now been moved inside the bus shelter.	<b>For Info</b>
<b>21</b>	<b>Sand Bags</b>	Gary and I have managed to secure a supply of Sand Bags which will be stored locally for residents to use should the need arise. They will be stored at Bath House warehouse.	<b>For Info</b>