



# Clerk's Report

## 04 May 2020

No	ITEM	INFORMATION	ACTION
1	<b>CALC</b>	The newsletter for April was received and circulated to councillors.	<b>For Info</b>
2	<b>Vacancy</b>	I have advertised the council's current vacancy on noticeboards, website and Facebook page and so far have had one person express interest. The deadline for calling a by-election is 12 <sup>th</sup> May, after which the council is free to co-opt. This will most likely happen at the June meeting.	<b>For Info</b>
3	<b>Highways</b>	Juliet, Ian and I continue to push Karl Melville on highways issues. We are now having weekly video calls with him.	<b>For info</b>
4	<b>Internal Audit</b>	Jean Airey will be completing the internal audit on 29 <sup>th</sup> April via video call. I have prepared all of the necessary documents etc. to ensure that the audit process runs smoothly.	<b>For Info</b>
5	<b>COVID-19</b>	The council's helpline, manned by Dent Stores continues to help a number of people within the dale. A 3 <sup>rd</sup> update leaflet is due to go out ASAP and will hopefully be delivered by hand to every household again.	<b>For Info</b>
6	<b>Microsoft Teams</b>	I was notified by Gary that a limited number of free licences were available for Microsoft Teams through Lancashire NHS and so I quickly put in an application. We have been awarded a licence and I will send out instructions for it's use as soon as possible. In the meantime the council meeting on 04 May will continue on Zoom.	<b>For Info</b>
7	<b>Waterplus</b>	I have contacted Waterplus regarding the installation of a smart meter at the toilets. As you know there was a large spike in usage in July 2019 which is still unexplained. A smart meter will potentially alert us to leaks etc. as they happen and hopefully avoid situations like this. There is a cost associated with this however and I will present the quote to the Car Park Committee on 18 May.	<b>For Info</b>
8	<b>Planning</b>	<b>S/01/327/LB at Gawthrope Bridge, Gawthrop, Dent</b> - listed building consent for repair works to the arch barrel, soffit and abutments and to introduce drainage measures to shed water away from the parapets Forwarded to the Planning Committee.	<b>For Info</b>