



# Clerk's Report

## 03 February 2020

No	ITEM	INFORMATION	ACTION
1	<b>Sepia Barn</b>	I have had many emails backwards and forwards with both the owner of Sepia Barn and the contractor. The owner offered apologies for not having asked for permission to erect scaffolding on the land between the barn and toilets. The Car Park Committee decided to withhold signing the agreement to allow access through the wall in the car park. A request to pay weekly rental for the land on which the scaffold sits as well as the standard charge of £20 per day for the car park spaces that will be lost once the hole in the wall is made have been met with agreement and backdated payment as well as advance payments until 30 April 2020 have now been received.	<b>For Info</b>
2	<b>Highways</b>	Ian and I had a very positive meeting with Karl Melville, Senior Manager, Highways Delivery on 06 January. A full report was circulated to all councillors detailing all of the issues discussed and what Karl had advised. Karl has been invited to a meeting of the full council and this will hopefully happen in March.	<b>For Info</b>
3	<b>Toilet Refurb</b>	Work on the refurbishment of the toilet block started on 06 January and continues at a good pace. Ian and I have made weekly visits to the site since the start of work to ensure work is according to plan and that any problems are dealt with swiftly.	<b>For Info</b>
4	<b>Car Park</b>	Alan Hulme is currently working on a grant application for funds to develop the car park (including Electric Car Charing Points, Resurfacing of the recycling area and new ticket machine). I have been in discussions with Flowbird with regard to a replacement ticket machine and the costs involved. I am currently awaiting a formal quotation for this.	<b>For Info</b>
5	<b>Play Area</b>	The fence around the play area is now complete (apart from new signs regarding dogs on the green). A letter of thanks has been received from Sarah Woof.	<b>For Info</b>
6	<b>Street Lights</b>	There have been problems with a few street lights recently. Both Phil Middleton and Ian Hutt have responded quickly to ensure these are fixed. I have received correspondence regarding the light on the end of Sepia Barn which is currently out. This area is very dark and dangerous and a solution is being sought. This has been sent to the Amenities and Environment Committee for action.	<b>For Info</b>
7	<b>CCTV Camera</b>	A letter has been received confirming that our application for a CCTV camera through the PCC has been unsuccessful. The level of crime in this area would not justify such an installation.	<b>For Info</b>
8	<b>Grass Cutting</b>	The tender document for the grass cutting contract 2020-2022 was sent out and has produced two quotations to be considered by the Amenities and Environment Committee.	<b>For Info</b>



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<b>9</b>	<b>Permits</b>	Letters were sent out regarding the renewal of permits for second homes and campervans. All but 4 payments have now been received and permits delivered. The remaining payments are being chased up.	<b>For Info</b>
<b>10</b>	<b>Drains</b>	YDNPA commissioned a survey of the drains outside the toilet block. The survey showed damage to three of the drains which require immediate repair. YDNPA have offered to fund 50% of the total cost (£2300).	<b>For Info</b>
<b>11</b>	<b>School Boiler</b>	I have had conversations and email exchanges with Kate Cairns regarding the grant application for the school boiler. Kate would like a meeting with the Policy and Resources Committee to discuss this further and I am trying to arrange this for w/c 10 February.	<b>For Info</b>
<b>12</b>	<b>SLDC Customer Connect</b>	An update was received from SLDC which was forwarded to all councillors. Changes to Locality Teams may change the way we work with SLDC in the future. For the time being however, contacts remain the same.	<b>For Info</b>
<b>13</b>	<b>Battle of Britain 80<sup>th</sup> Anniversary</b>	Correspondence was received from RAF Spadeadam regarding commemorations for the 80 <sup>th</sup> Anniversary of the Battle of Britain. It requests that we make them aware if the parish is marking this occasion in any way.	<b>For Info</b>
<b>14</b>	<b>SLDC Overview and Scrutiny Committee</b>	Correspondence was received asking for suggested topics for this committee to consider in 2020/2021. This was forwarded to all councillors.	<b>For Info</b>
<b>15</b>	<b>Precept Request</b>	The deadline for Precept Requests was 24 January and our request was sent and acknowledged before this date.	<b>For Info</b>
<b>16</b>	<b>Buckingham Palace Garden Party</b>	Nominations were requested for the annual draw for tickets to the Garden Party. Graham Dalton (as previous Chair to the Council) was suggested but he had already been nominated elsewhere. After conversations with Gillian Holmes at CCC, John Sibley was nominated for his services to Neighbourhood Watch and the Emergency Plan.	<b>For Info</b>